Public Notice

FOR PCI INSPECTORS REGISTERED ON PORTAL

Ref. No. 14-264/2019-PCI/(Mobile App (IT)

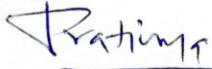**1 0 FEB 2020**

Sub: **Inclusion of faculty data on PCI portal.**

Sir / Madam,

Please find enclosed herewith Notice which is self explanatory. Inspectors are requested that if they are deputed for inspection of new institutions which have applied to the council for consideration of approval from 2020-2021 academic session, faculty information is filled by the institution. The procedure is mentioned in the enclosed Notice.
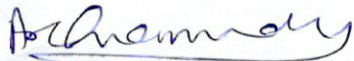
Yours faithfully

For (ARCHNA MUDGAL)
(ARCHNA MUDGAL)
Registrar-cum-Secretary

NOTICE FOR NEW INSTITUTES

A) This notice is applicable to new institutes which have applied online to PCI for consideration of approval from 2020-2021 academic session.

B) The institutes are required to upload the teaching staff data on PCI portal as per the following procedure.

1. Open pci.nic.in/UM.html .

2. Click on the User Management Link.

3. Fill all the details in the page which is opened for registration.

4. While filling the form select Institute Type as New then only new colleges which are not approved still by PCI will come in the organization drop down

5. Select the appropriate organization. Please check clearly once while selecting. Do not select the organization which does not belong to you.

6. After successful registration open sif.nic.in , login in with the username and password which you have given while registration.

7. Fill all the forms after logging in and digitally sign the document using the mobile application which can be downloaded from google play store.

8. Ask the institute to open the sif.nic.in and ask him to login with institute credentials. There the institute can find your details under registered faculties. Institute has to cross verify and approve.

C) This is for information and compliance.

Yours faithfully

(ARCHNA MUDGAL)
Registrar-cum-Secretary