



PHARMACY COUNCIL OF INDIA

(Constituted under the Pharmacy Act, 1948)

E-MAIL : registrar@pci.nic.in
WEBSITE : www.pci.nic.in
TELEPHONE : 011-61299901,
: 011-61299902,
: 011-61299903,

NBCC Centre, 3rd Floor,
Plot No.2, Community Centre
Maa Anandamai Marg
Okhla Phase I
New Delhi – 110 020

Circular

Ref.No.14-352/2020-PCI (A) (Seminar) | 7

1 APR 2023

To,

All Pharmacy Institutions approved by PCI-

- a) For conduct of course
- b) u/s 12 of the Pharmacy Act, 1948

Subject: Scheme for Conference/Seminar/ Workshop grants for knowledge upgradation of Pharmacy teachers-reg.

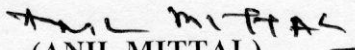
Sir/Madam

Pharmacy Council of India is planning to initiate a scheme for Conference/Seminar/ Workshop grants for knowledge upgradation of Pharmacy teachers. A draft is being circulated for the purpose and a link for suggestion is being attached. Inputs for this draft would be highly appreciated. The draft is attached.

Suggestions can be submitted through the link below mentioned:
<https://forms.gle/nxtLsp1grTAmCokq9>

This issue with the approval of the Competent Authority.

Yours faithfully


(ANIL MITTAL)
(I/C) Registrar-cum-Secretary



Pharmacy Council of India
Seminars, Symposium and Workshop Grant
Scheme 2023-24

PHARMACY COUNCIL OF INDIA, NEW DELHI

Pharmacy Council of India invites application from the Pharmacy Institutions for financial assistance to organize Seminar, Symposium, Conference and Workshop on or before **14 April 2023**.

GUIDELINES FOR SUBMISSION OF PROPOSAL UNDER THE SCHEME TO ORGANIZE SEMINAR, SYMPOSIUM AND WORKSHOP IN PHARMACY COLLEGES

1. Introduction

The scheme provides financial assistance to the Pharmacy Colleges for organizing Seminar/Symposium/Conference/Workshops at National and International level. The scheme intends to provide a forum for brainstorming by extending opportunities to the academicians and Industry personals translating into high standards Pharmacy Education, Innovation & Invention. Such deliberation from experts may pave a way to formulate Education curriculum of International Standard and also in line with National Education Policy (NEP)-2020 which is light house to achieve a dream of Vishwa Guru.

2. OBJECTIVE

The basic objective of the scheme is to bring together academicians and experts from different Pharma industry to facilitate the exchange of knowledge and innovations. This will ultimately transform Pharmacy Education & profession into state of the art to meet the contemporary health challenges.

3. ELIGIBILITY/TARGET GROUP

Financial assistance under the scheme is available to all pharmacy colleges approved by the Pharmacy council of India u/s 12 of the Pharmacy Act, 1948, however preference will be given to the NAAC/NBA accredited pharmacy colleges.

Financial assistance will be provided to the host institute organizing a workshop for a minimum of 50 participants out of which at least 20% of participants shall be industry professionals/experts with pharmacy background and the remaining shall be academic professionals having a minimum of 10 years of teaching & research experience in PCI approved Pharmacy Institute. There will no registration fees for participants. Participant(s) from a single institute/organization shall not exceed 10% of the total registered participants. One session will be conducted by an expert nominated by PCI. It is mandatory to organize practical brainstorming sessions for framing a prospective curriculum. Draft flow of workshop shall be as mentioned below:

Day-1	Activities	Duration	Name of expert / moderator(s)
Session-1	Introduction: Discussion on the objectives of the workshop.	30 min	Expert-1
Session-2	Defining the core competencies of Pharmacy profession and program outcomes	1 hr	Expert-2
Session-3	Discussion and deliberation of competencies of Pharmacy profession and program outcomes	1.5 hr	
Lunch break		1 hr	
Session-3	Introduction to Curriculum development and Identification of critical factors of curriculum development.	1 hr	Expert-3
Session-4	Segregation of subject experts (Industrial Pharmacy; Pharmaceutical	1 hr	

	Chemistry and Quality Assurance; Pharmacology and Pharmacognosy & Phytochemistry) and brainstorming session for framing the syllabus, fixing the duration of topics, fixing credit points and to redefine the process of evaluation & assessment of students.		
Day-2			
Session-1	Brainstorming session: Recap, review on the outcomes from the suggestions/proposals made for framing the syllabus, fixing the duration of topics, fixing credit points and to redefine the process of evaluation & assessment of students.	1 hr	Expert-4
Session-2	Discussion on the syllabus of a subject from participants belongs to that subject group.	1.5 hr (20 minutes per subject)	
Lunch break		1 hour	
Session-3	Arrangement of the curriculum and final draft syllabus.	1.5 hours	Expert-5
Session-4	Draft Presentation with concluding remarks.	1.5 hours	

4. NATURE OF ASSISTANCE AVAILABLE UNDER THE SCHEME

The nature of assistance available under the scheme to Colleges for State/Inter-state Level Seminars/Workshops.

5. CEILING OF FINANCIAL ASSISTANCE

State/Inter-State Level Workshop: Maximum upto Rs.1.50 lakh

The grant may be used for the following items:

- ❖ Honorarium: Rs. 5000/- for organizing secretary, Rs. 5000/- for coordinator, Rs. 2500/- for co-coordinator (Maximum Rs. 12,500/-)
- ❖ Honorarium (Rs. 4000/- per day per person) for Resource Persons/Expert/Moderator (Maximum Rs. 20,000/-)
- ❖ Honorarium (Rs.1000/- per person for a 2 day workshop) for Participant (Maximum Rs. 50,000/-)
- ❖ TA (within India) (Maximize Rs.3000/- per day per person) only for Resource Persons/moderator(not belonging to the organizing institution) (Maximum Rs. 15,000/-)
- ❖ Pre-conference printingstationary material (announcements, leaflets, etc.) (Maximum Rs. 5,000/-)
- ❖ Food and refreshment (Maximum Rs. 48,500/-)

6. PROCEDURE FOR APPLYING FOR THE SCHEME:

The Colleges who wish to avail of financial assistance under this scheme should submit their proposal in the prescribed Proforma (Annexure-1) through the google link: **(Google Link) only on OR before 14 April 2023.**

Funds once released/sanctioned for the purpose of organizing a particular activity cannot be utilized for other activities. A College wish to conduct an activity under the scheme, need to submit the proposal well in advance. However, if so desire, the College may conduct any activity under the scheme even before the approval of financial assistance from PCI at its own risk. It is not compulsory for the Council to accept all proposals under the scheme.

7. PROCEDURE FOR APPROVAL:

The Expert Committee will consider the proposals and give recommendations. The final decision will be taken by the Pharmacy Council of India, keeping in view the recommendations made by the Expert Committee and the availability of funds for the scheme. In case, the event is cancelled, the funds will have to be returned back to the PCI immediately.

Prior permission from the PCI is required in case the date(s) and/or venue for the activity/ (activities) is/ (are) changed.

8. PROCEDURE FOR RELEASE OF GRANTS:

After the approval of the proposal, the approval letter for the activity will be sent to the College along with the first instalment of 80% of the total grant sanctioned. The amount released can be spent under the approved heads/items within the allocation under the respective heads/items. The second instalment of the sanctioned grant will be released on the receipt of (i) Duly completed **Feedback form**, (ii) duly audited **Utilization Certificate** of the total expenditure (Annexure-II), incurred which must be signed by the Convener/ Head of the Institution (Principal of College) (iii) **two copies** of **proceedings**, to be submitted within two months after the activity.

Annexure-I

PHARMACY COUNCIL OF INDIA

REGION/STATE:

PLEASE TICK (√) THE APPROPRIATE ITEM

1. ACTIVITY: Conference/Workshop/Seminar
2. GEOGRAPHICAL COVERAGE: State or Inter-State Level
3. Name of Seminar /Symposium/Workshop:

4. Date(s) : From..... to.....;

Total number of days:

5. VENUE:

6. NAME AND ADDRESS OF ORGANISING COLLEGE:

❖ College Name

❖ Department(s)

.....

❖ Address :

❖

.....

❖ Pin :.....

❖ Ph.No.:.....

❖ E-mail :

.....

❖ Name of the affiliating University:

.....

❖ **Accreditation of College : NAAC/NBA** (Attach appropriate certificate)

7. NAME & DESIGNATION OF CONVENOR/CO-ORDINATOR/ CO-COORDINATOR:

.....

.....

...

8. BROAD DETAILS OF ESTIMATED EXPENDITURE (in Rs.) FOR WHICH FINANCIAL ASSISTANCE IS SOUGHT (Mentioned in tabular form)

9. DETAILS OF ASSISTANCE SOUGHT FROM OTHER SOURCES:

Signature and Seal

Head of Institute

Annexure-II

**FORMAT FOR STATEMENT OF EXPENDITURE & UTILIZATION
CERTIFICATE**

1. PCI file No./Letter No.:
2. Title of the Conference/Workshop/Seminar:

3. Name of the Convener:
4. Name of the Co-ordinator:
5. Name of the Co-Coordinator:
6. Number of Participants:
7. Duration of the Activity (with dates):

It is certified that the amount of Rs.....
(Rupees.....) out of the total grant of
Rs.....(Rupees.....) sanctioned
to.....by the Pharmacy Council of India vide its
letter No.....dated..... has been utilized for the purpose for
which it was sanctioned and in accordance with the terms and conditions as
laid down by the council. If as a result of check or audit objection some
irregularities are noticed at a later stage, action will be taken for refund,
adjustment or regularization.

.....
Name and signature of Convener/Organizing Secretary

.....
Name & Signature of Head of College (with seal)